




Risk Assessment	This risk assessment has been compiled to minimise the risks highlighted and be compliant with all known legislation at the time of completion.			 SCHOOLS PARTNERSHIP STEPHENSON MULTI ACADEMY TRUST
Site:	Rainhill High School & Sixth Form			
Identified Risks:	The protection and wellbeing of staff and students in relation to COVID-19 (Coronavirus).			
Agencies Consulted	Department for Education - https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools Department for Health Unions – NEU, NASUWT, Unison St Helens Health & Safety Department AfPE CLEAPSS St Helens Diabetes Nursing Team Diabetes UK Asthma UK Institution of Occupational Safety and Health (IOSH) – Returning safely to schools Health and Safety Executive Merseytravel NHS			
Date of assessment:	24/08/2020 – V1 11/09/2020 – V2 06/10/2020 – V3 20/10/2020 – V4 23/10/2020 – V5 05/11/2020 – V6 02/12/2020 – V7 04/01/2021 – V8 02/02/2021 – V9 01/03/2021 – V10 11/05/2021 – V11 16/08/2021 – V12	Approved by:	Board of Trustees	<p>Review date: This risk assessment is reviewed weekly with any changes being documented as a new version in the 'date of assessment' box</p> <p>This risk assessment should be read in conjunction with the COVID Testing Site Risk Assessment and listed documents below.</p>

Queries:	Any queries regarding the content of this risk assessment should be directed to our dedicated COVID email address - covid@rainhillhighschool.org.uk
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This risk assessment below has been written with reference to the following Government and NHS publications and therefore should be read in conjunction with them (*links correct at the time of writing*):

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| <ul style="list-style-type: none"> • Schools COVID-19 Operational Guidance • COVID-19-stay-at-home-guidance • Use of the NHS COVID-19 App in Education and Childcare Settings • Protective Measures for Holiday and After School Clubs, and other Out of School Settings during the Coronavirus (COVID-19) Outbreak • Coronavirus (COVID-19) Initial Teacher Training (ITT) • Mass Asymptomatic Testing: Schools and Colleges | |
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Risk Assessment

From Step 4 of the roadmap (16/08/21 onwards), the risk assessment implemented at the school will reflect the Government's guidance that COVID-19 should become a virus that we learn to live with and that there is now an imperative to reduce the disruption to children and young people's education – particularly given the fact that direct clinical risks to children are extremely low, and every adult will have had the opportunity to have two doses of the vaccine by mid-September 21.

Our priority, like the Government's, is to deliver face-to-face, high quality education to all pupils. Being out of education causes significant harm to educational attainment, life chances and mental and physical health.

Should an 'outbreak' of COVID-19 be registered at the school then the school will put into action, having consulted with the local Director for Public Health and DfE, its contingency framework. This will be clearly communicated to all stakeholders, as required.

Finally, despite face coverings not be mandatory, we will support any member of staff or student who wishes to wear one; we do ask staff to wear a transparent face mask if using one in the classroom, as we have a number of students who rely on being able to lip read during lessons.

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Planning and Communication				
Inadequate planning and organising	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May feel tension and stress as a result of poor planning and not having robust arrangements in place to protect all from contracting and spreading COVID-19</i></p>	<ul style="list-style-type: none"> • Health and safety compliance checks will be undertaken by Chief Operating Officer, Site Manager and Senior Leadership Team on a weekly basis. • HR Manager will ensure health status and availability of every member of staff is known and is regularly updated so that deployment can be planned. • Chief Operating Officer to keep up to date with the latest government guidance and adjust working practices as required. • Staff briefed on the control measures within this risk assessment and changes to policies and procedures. • All stakeholders (e.g. staff, parents, trustees, governors, union representatives' community users etc.) will be kept updated regarding any changes to the risk assessment in response to any legislative and/or recommended guidance issued by the Government through, for example, publication of the latest version of the risk assessment on the schools' website and inclusion in the parent and staff newsletters. • Contractors who work on the site regularly will be briefed on the control measures within this risk assessment and changes to policies and procedures. • Visitors including specialists, therapists, clinicians and other support staff for pupils with SEND will be briefed on control measures within this risk assessment and changes to policies and procedures • Latest version of the risk assessment to be included in staff handbook and on the school website. • Collaborative working with health professionals and representatives of Public Health England, Environmental Protection and St Helens Council to be employed as required. 		16/08/21
Lack of Awareness of Coronavirus /	<ul style="list-style-type: none"> • Staff • Pupils 	<ul style="list-style-type: none"> • All stakeholders (e.g. staff, parents, trustees, governors, union representatives' community users etc.) will be kept updated regarding any changes to the risk assessment in response to any 	<ul style="list-style-type: none"> • Key expectations around social distancing, hygiene, 	16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
inadequate communication of plans	<ul style="list-style-type: none"> • Visitors • Stakeholders <p><i>May feel tension and stress as a result of poor planning and not having robust arrangements in place to protect all from contracting and spreading COVID-19</i></p>	<p>legislative and/or recommended guidance issued by the Government through, for example, publication of the latest version of the risk assessment on the schools' website and inclusion in the parent and staff newsletters.</p> <ul style="list-style-type: none"> • All contractors and visitors will be kept updated regarding any changes to the risk assessment in response to any legislative and/or recommended guidance issued by the Government through, for example, publication of the latest version of the risk assessment on the schools' website and inclusion in the parent and staff newsletters. • All staff will be asked to complete the COVID-19 awareness and protection module on the school's Smartlog health and safety system. • Plans regarding asymptomatic testing using lateral flow tests have been communicated to staff and students via email. A separate COVID testing centre risk assessment has been compiled to supplement this one. • Should an 'outbreak' of COVID-19 be registered at the school then the school will put into action, having consulted with the local Director for Public Health and DfE, its contingency framework. This will be clearly communicated to all stakeholders, as required. 	face masks, ventilation and protecting vulnerable students and staff will be reiterated to staff and students through briefings, newsletters and visual reminders (e.g. posters) prior to re-opening on 08/03/21 and until the Easter break.	
Hygiene and Infection Control (including in specialist subjects)				
Contact with coronavirus when getting to and from school	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected by coming into close contact with someone who</i></p>	<ul style="list-style-type: none"> • Everyone will be encouraged to walk or cycle into school, and warned to avoid taking public transport during peak times. • Everyone will be encouraged to follow good hygiene guidance (e.g. washing hand regularly and 'catch it, bin it, kill it' when coughing or sneezing). • Good ventilation will be encouraged – opening windows as appropriate when travelling to school. • For anyone who needs to take public transport, they'll be referred to government guidance and guidance provided by our bus service provider - Merseytravel. 		16/08/21

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	<p><i>has COVID-19, by respiratory droplets produced when an infected person coughs, sneezes, or talks; or by touching a surface or object that has the virus on it, and then touching their mouth, nose, or eyes</i></p>	<ul style="list-style-type: none"> • Should an ‘outbreak’ of COVID-19 be registered at the school then the school will put into action, having consulted with the local Director for Public Health and DfE, its contingency framework, which may include the need to temporarily wear face masks in communal areas and/or classrooms. 		
<p>Contact with someone suffering from coronavirus</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19, by respiratory droplets produced when an infected person coughs, sneezes, or talks; or by touching a surface or object that has the virus on it, and then</i></p>	<ul style="list-style-type: none"> • Anyone with COVID-19 symptoms or a positive test result will be asked to stay at home and self-isolate immediately. If anybody has symptoms of COVID-19, they will be advised to arrange to have a PCR test as soon as possible. This still applies even if an individual has received one or more doses of COVID-19 vaccine. • <i>It should be noted that, from 16 August, if you are fully vaccinated or aged under 18 years and 6 months you will not be required to self-isolate if you are a contact of someone who has tested positive for COVID-19.</i> • If a student, or staff member develops symptoms of Coronavirus COVID-19 whilst at the school/setting, they will be asked to undertake a lateral flow test on site and, if positive, sent home immediately and advised to follow the Government guidance. • If a visitor/contractor develops symptoms of Coronavirus COVID-19 whilst at the school/setting, they will be sent home immediately and advised to follow the Government guidance. • Advice on the latest information updates are regularly issued or communicated via staff and student briefings and within letters/emails home to parents 		<p>16/08/21</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>touching their mouth, nose, or eyes</i></p>	<p><u>Isolation Room</u></p> <ul style="list-style-type: none"> • An isolation room (a clean, well-ventilated room, with opening window, closable door, minimal non-fabric furniture and close to a separate toilet facility and external door for ease of parent collection, where possible) will be identified for the isolation of any potentially infectious student who cannot immediately leave the setting. • While awaiting collection, a separate toilet facility will be used, where possible, and this shall be thoroughly cleaned and disinfected using standard cleaning products before use by anyone else. • The isolation room and dedicated toilet facility will be appropriately signed to indicate when they are occupied/vacant or closed for cleaning purposes. • Appropriate PPE will be provided and worn by staff caring for any symptomatic child/young person whilst they await collection, if a distance of 2m cannot be maintained (i.e. student with complex needs) and/or for the provision of routine intimate care to students; the PPE includes - Disposable gloves, plastic apron and a Fluid Resistant Surgical Face Covering (Type IIR) - if contact is necessary. • Staff and other students who have had contact with the symptomatic student must wash their hands thoroughly for 20 seconds with soap and running water or use alcohol-based hand sanitizer (with more than 60% alcohol content). They will not be required to go home and self-isolate unless the symptomatic person tests positive; unless they develop symptoms themselves (in which case, they should arrange a test); or are requested to do so by NHS Test and Trace. • Parent/legal guardians will be advised, upon picking up the student, to get them tested and notify the school of the results. • Once the pupil has left the premises, all surfaces and contact points the symptomatic pupil came into contact with shall be thoroughly cleaned and disinfected to reduce the risk of passing the infection onto other people. This will be undertaken in 		

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		<p>accordance with the Government's <u>COVID-19: Cleaning in Non-Healthcare Settings Outside the Home</u> guidance.</p> <ul style="list-style-type: none"> • All staff will receive training on infection control that gives them a good understanding of how Coronavirus (COVID-19) occurs and spreads, and how the risks can be mitigated. • Contacts are, according to Public Health England, defined as: <p>A person who has been close to someone who has tested positive for COVID-19. You can be a contact any time from 2 days before the person who tested positive developed their symptoms (or, if they did not have any symptoms, from 2 days before the date their positive test was taken), and up to 10 days after, as this is when they can pass the infection on to others. A risk assessment may be undertaken to determine this, but a contact can be:</p> <ul style="list-style-type: none"> • anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19 • anyone who has had any of the following types of contact with someone who has tested positive for COVID-19: <ul style="list-style-type: none"> • face-to-face contact including being coughed on or having a face-to-face conversation within one metre • been within one metre for one minute or longer without face-to-face contact • been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day) <p>A person may also be a close contact if they have travelled in the same vehicle or plane as a person who has tested positive for COVID-19.</p> <p><u>NHS Test and Trace</u></p>		

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		<ul style="list-style-type: none"> • A record of all staff, students, and visitors using the workplace will be held, in a manageable way and in accordance with our Document Retention Policy, to assist with NHS Test and Trace requests for data, if needed, to stop the onward spread of the virus in the workplace and wider society. • The Chief Operating Officer (on behalf of the school) will work with the local Public Health Director in relation to its Outbreak Management Plan to help contain any clusters of infection or outbreaks. 		
Transmission of Coronavirus (COViD-19) due to Asymptomatic Persons being on the School site	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract Coronavirus (COVID-19) due to asymptomatic persons being on school site putting them at risk and could result in some transmissions in schools going undetected. This is a particular concern given high transmissibility of new variants).</i></p>	<ul style="list-style-type: none"> • The school will offer all students and staff two lateral flow COVID tests prior to returning to school in September 21, as per the Government guidance. • We have implemented a separate risk assessment for our testing centre, which uses the Innova and Orient Gene Lateral Flow Devices for COVID tests. • Pupils and staff will be supplied with LFD test kits to self-swab and test themselves twice a week at home until the end of September 2021. • Testing will remain voluntary but is strongly encouraged. • The school will retain a small on-site ATS on site so we can offer testing to pupils who are unable or unwilling to test themselves at home. 		16/08/21
Getting or spreading Coronavirus (COVID-19) by individuals not	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<ul style="list-style-type: none"> • Current Government guidance is being followed for all building users to clean their hands thoroughly more often than usual for at least 20 seconds. • Sufficient handwashing facilities available throughout the school for the expected number of building occupants, with soap, hot and 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
washing/sanitizing their hands, or not cleaning them adequately	<p><i>(may contract or spread Coronavirus COVID-19 by not washing or sanitising their hands, or not cleaning their hands thoroughly.</i></p> <p><i>Coronavirus (COVID-19), including the new variant, is an easy virus to remove when it is on the skin using soap and running water or hand sanitiser)</i></p>	<p>cold running water and means of drying hands, i.e., paper towels/hand dryer.</p> <ul style="list-style-type: none"> • Monitoring arrangements in place to ensure sufficient supplies of hand soap, paper towels and hand sanitiser are maintained. • Alcohol-based hand sanitiser stations (containing at least 60% alcohol) will be placed in all buildings, in either wall mounted or fixed floor mounted dispensers. Additional hand sanitiser will be located in classrooms and other learning environments where access to handwashing is not readily available. These will be replenished regularly. • ‘Use hand sanitiser’ safety sign and <u>NHS ‘alcohol hand rub hand hygiene technique – for visibly clean hands’</u> posters displayed adjacent to hand sanitiser stations. • All staff, students and visitors will be reminded to: <ul style="list-style-type: none"> ○ Frequently wash their hands with soap and water. ○ Clean their hands: upon arrival at the school/setting, after using the toilet, when returning after breaks, after changing rooms, before and after eating (including snacks), after blowing their nose, sneezing or coughing and before leaving the school/setting. ○ Avoid touching their mouth, eyes and nose. <p>Signage/posters reinforcing these messages will be displayed throughout the school/setting.</p> <ul style="list-style-type: none"> • Teachers have access to free resources and materials to encourage good hand hygiene via the <u>e-Bug Coronavirus (COVID-19) website</u>. 		
Getting or spreading Coronavirus (COVID-19) by not following or promoting good respiratory hygiene	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract or spread Coronavirus COVID-19 by not</i></p>	<ul style="list-style-type: none"> • Current Government guidance followed to ensure good respiratory hygiene by promoting the NHS ‘Catch it, Bin it, Kill it’ approach. • All staff, students and visitors will be reminded to use a tissue when coughing or sneezing, following the NHS ‘Catch it, Bin it, Kill it’ approach. Posters are displayed that remind students and staff about this approach and importance of handwashing. These are displayed around the school, particularly by washbasins/toilets and at entry/exit points. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>following or promoting good respiratory hygiene on the school premises)</i></p>	<ul style="list-style-type: none"> • Sufficient non-touch and lined bins (e.g., open-topped bin or foot-operated lids) will be provided throughout the school/setting for disposal of used tissues, which are emptied regularly throughout the day. Where swing top bins are in use, the lids will be cleaned frequently throughout the day. Additional bins will be provided where necessary. • Bins are regularly emptied and disinfected. • Students with special educational needs will be supported to maintain good respiratory hygiene and be taught that good respiratory hygiene is part of how the school operates. • Teachers have access to the e-Bug Coronavirus (COVID-19) website for free resources and materials to encourage good respiratory hygiene. • For Students with complex needs, who would struggle to maintain good respiratory hygiene as their peers (e.g., those who spit uncontrollably or use saliva as a sensory stimulant) a separate risk assessment will be completed to support those Students and the staff working with them. • Monitoring arrangements in place to ensure sufficient supplies of tissues are maintained. • A stock of fluid-resistant surgical masks are maintained and made available for staff who cannot socially distance (for use if they are required to provide first aid / intimate care to Students with COVID-19 symptoms). 		
<p>Getting or spreading coronavirus by not cleaning surfaces, equipment and workstations</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected with COVID-19 by touching a</i></p>	<ul style="list-style-type: none"> • The school will work with its cleaning contractors to make sure they are using the guidance on cleaning and hygiene during the coronavirus outbreak from both the HSE and Government • Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between children between washes. 		<p>16/08/21</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>surface or object that has the virus on it, and then touching their mouth, nose, or eyes.</i></p>	<ul style="list-style-type: none"> • Areas of the school that are used by pupils and/or staff will be cleaned thoroughly at the end of each day by the school's cleaning contractor. • Each classroom, office and communal space will be supplied with an antibacterial spray and cloth for use as required by the staff using that room. • Antibacterial barrier spray will be used on IT equipment, as a preventative measure, each evening as part of the cleaning contractors daily clean. • If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following decontamination guidance. • The school will make available information on how to put on and remove personal protective equipment (PPE) via its staff and parent newsletters. • Staff will be informed, through the staff bulletins and briefings, that they should avoid sharing work equipment and workstations or, where this is not possible inform the Site Manager so that cleaning regimes can be put in place to clean between each user. • Rooms have been decluttered and difficult to clean items have been removed, to make cleaning easier and reduce the likelihood of contaminating objects. • Workstations are cleared at the end of the day or shift so that they can be properly cleaned. • The school will identify where it can reduce the contact of people with surfaces (e.g. by leaving open doors that are not fire doors - such as classroom doors, providing contactless payment for catering and using electronic documents rather than paperwork) and ensure that the following preferred alternatives are implemented: <ul style="list-style-type: none"> ○ Keeping all classroom doors wedged open ○ Keeping dining rooms wedged open 		

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		<ul style="list-style-type: none"> ○ Keeping corridor doors on their fire release mechanism ○ Continuing to use cashless catering as payment for school meals ● All staff will be asked, via briefings and the staff bulletin, to keep, where possible, surfaces clear of obstructions to ensure that they can be thoroughly cleaned. ● Bins will be open topped (with the exception of medical waste and sanitary bins) and emptied daily, however cleaning staff will empty bins more regularly if they identify that a bin is full when undertaking daily cleaning of 'touch points' ● Staff will be advised, via the staff bulletin and briefings, against bringing unnecessary personal belongings to work to prevent any 'cross contamination' ● Pupils and staff will be informed, via briefings and parent newsletters, that they should not share stationery with anybody else. If a student or staff member requires stationery then Student Services can provide new stationery. 		
Contracting or spreading the virus whilst undertaking specialist subjects / using specialist equipment	<ul style="list-style-type: none"> ● Staff ● Pupils 	<ul style="list-style-type: none"> ● The school will follow subject specific guidance, from the below listed accredited and recognised organisations, in relation to COVID-19 for PE, Science, Technology and Performing Arts. ● In addition to the subject specific advice, staff and students will still be expected to follow the rest of the guidance and guiding principles listed in this risk assessment. <p><u>PE</u></p> <ul style="list-style-type: none"> ● The sharing of equipment during PE sessions will be limited; if any equipment does need to be shared then pupils will wash their hands thoroughly before and after use. ● Use of outdoor space prioritised, where possible, for PE, to limit transmission and more easily allow for distance between students and staff. 		<p>16/08/21</p> <p>16/08/21</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> • Where large indoor spaces must be used, maximising distancing will be ensured between pupils • PE risk assessments will be reviewed in line with the latest COVID-19 advice from the Association for Physical Education (AfPE) and the Government's guidance on 'Coronavirus (COVID-19): Phased Return of Sport and Recreation' • Work with external coaches, clubs and organisations for curricular and extra-curricular activities will only be undertaken where the school is satisfied that this is safe to do so and suitable risk assessments have been completed. <p><u>Science</u></p> <p>The school will follow the Consortium of Local Education Authorities for the Provision of Science Services guidance with the salient points being:</p> <ul style="list-style-type: none"> • Pupils will not move around the lab unless instructed to do so by the class teacher, who will ensure that only a limited number of pupils move at any one time and that they move in 'one' direction. • Staff and students will be asked to wash their hands (or use hand sanitiser) before and after using any equipment. • Equipment will be cleaned in line with government guidelines, including the use of antibacterial spray, and stored in accordance with CLEAPSS recommendations • Teachers will use their own set of equipment for demonstrations and, like with students, the equipment must be cleaned thoroughly with antibacterial spray and stored in accordance with CLEAPSS recommendations. • Teachers will make use of visualizers to ensure that students can view experiments without needing to come to the front of the room and therefore are able to maintain a good distance between one another. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> • Music lessons will be limited to group sizes of no more than 15 pupils when teaching singing, brass and or woodwind. • The sharing of brass and woodwind instruments will not take place. • Any performing arts equipment that does not require contact with a mouth may be used. • The sharing of equipment during performing arts sessions will be limited; if any equipment does need to be shared then pupils will wash their hands thoroughly before and after use. • Good ventilation will be employed within classrooms with all appropriate windows and doors being open. • Classrooms with higher ceilings, and therefore able to facilitate the dilution of aerosol transmission, will be utilised for music and performing arts lessons where possible. 		
Contracting or spreading the virus whilst using the dining rooms and/or Cashless Catering	<ul style="list-style-type: none"> • Staff • Pupils <p><i>May become infected by coming into close contact with someone who has COVID-19, and by respiratory droplets produced when an infected person coughs, sneezes, or talks; or by touching a surface or object that has the virus</i></p>	<ul style="list-style-type: none"> • The school utilises a cashless catering system, operated via ID cards that will be kept on each person and therefore not come into contact with anybody else. • Students will wash (or use hand sanitiser) before entering and upon leaving the dining rooms. • Students and staff will be asked to minimise the areas they touch whilst in the dining rooms. 		16/08/21

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	<i>on it, and then touching their mouth, nose, or eyes.</i>			
Contracting or spreading the virus whilst using the toilet	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<ul style="list-style-type: none"> • Staff and students will be encouraged, through information in newsletters and briefings, to wash their hands before and after using the toilet. • The Toilet attendant will clean the toilets throughout the day as part of the cleaning schedule employed by the school, if required – additional cleaning staff will be employed to ensure that toilets are able to receive an hourly clean. • Visitors and contractors will only use the toilets at the front of school. 		16/08/21
Contracting or spreading the virus through external visitors/contractors being on site	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19, which is primarily spread from person to person, and by respiratory droplets produced when an infected person coughs, sneezes, or talks;</i></p>	<ul style="list-style-type: none"> • All contractors and visitors to site must pre-arrange their visit. • Upon arrival, all contractors and visitors will be asked to sanitise their hands before being asked to confirm that they do not currently have any COVID-19 symptoms. • Visitors and contractors will be shown this risk assessment and asked to keep their contact with surfaces around the site to only what is absolutely necessary. • A record of visitors and contractors will be kept, together with details of who they visited and the areas of site they went in order to facilitate the contacting of affected individuals and deep cleaning of required areas in the event that they, or someone they came into contact with, tests positive for coronavirus within seven days of them having been on site. • Visitors/contractors will be asked to only use the toilets at the front of school. • Community use users will be expected to share with the school a copy of their COVID-19 risk assessment to demonstrate that plans are in place to facilitate the safe operation of their booking. 		16/08/21

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	<p><i>or by touching a surface or object that has the virus on it, and then touching their mouth, nose, or eyes.</i></p>	<ul style="list-style-type: none"> • The Community Use Officer will liaise with users of the schools facilities to ensure that Government guidance is met regarding the operation of sports and leisure facilities • It is expected that all users comply with the measures outlined within this risk assessment. 		
<p>Contracting or spreading the virus through hosting events for visitors such as parents and prospective parents</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19</i></p>	<ul style="list-style-type: none"> • Any proposed external events, such as parents' evenings and information evenings will be individually risk assessed to ensure that Government guidance is followed and therefore suitable safeguards are put in place to protect against COVID-19. 		16/08/21
<p>Inappropriate handling and disposal of waste</p>	<ul style="list-style-type: none"> • Staff <p><i>(may become infected with COVID-19 through inappropriate handling, storage or disposal of infectious waste)</i></p>	<ul style="list-style-type: none"> • Waste will be disposed of in line with the Government's guidance on cleaning for non-healthcare settings. • Routine waste will be disposed of as normal, placing any used cloths or wipes in 'black bag' waste bins. • Waste and cleaning materials from possible/positive cases and cleaning of areas where possible/positive cases have been (including tissues, disposable cloths, disposable PPE) will be placed in a plastic rubbish bag and tied when full; then placed into a second bin bag and tied. It will then be stored in a suitable and secure location, away from students, and separated from communal waste areas for at least 72 hours before being put in with the normal waste. 		16/08/21

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Ventilation & Social Distancing				
<p>Getting or spreading coronavirus in common use high traffic areas (i.e., corridors, halls, staffrooms) and other communal areas where people may congregate or where social distancing may be difficult to maintain</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract or spread Coronavirus in common use high traffic areas (i.e., narrow corridors, staffrooms, kitchens, halls, pinch points, reception, meeting rooms, toilet facilities, entry/exit points to facilities/the premise, lifts, changing rooms, storage areas) and other communal areas where: people may congregate; social distancing may be difficult; people may touch the same surfaces or shared equipment (e.g., kettles, shared condiments, etc.); or areas and surfaces that are frequently touched are difficult to clean).</i></p>	<ul style="list-style-type: none"> • Seating, tables and workstations in communal areas (i.e., staffrooms, meeting rooms, offices, etc.) have been, where possible, re-configured to maintain social distancing rules and reduce face-to-face interactions. • Staff who work from same workstation and be instructed not to share equipment, wherever possible and clean the work station between use. • Staff will be encouraged to bring in their own food, cutlery and dishes for personal use. • Communal objects (i.e. milk cartons/bottles, tea/coffee/sugar containers, condiments, etc.) will be removed from common areas or must be regularly cleaned. Where possible, these items will be supplied as individual portion pots/sticks and sachets. • Staffrooms and shared working spaces used by different groups will be cleaned more frequently. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Getting or Spreading Coronavirus (COVID-19) though child attending more than one setting (i.e., school and alternative education provider)	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(Students may contract and spread Coronavirus (COVID-19) through contact and mixing with persons other than their own household and school bubble)</i></p>	<ul style="list-style-type: none"> • Close working is undertaken between school and alternative education providers to work through system of controls, enabling any risks to be identified and addressed and allow the joint delivery a broad and balanced curriculum for the child. 		16/08/21
Uncontrolled access to the school premises posing a risk to social distancing and infection control	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract Coronavirus (COVID-19) as a result of inadequate management of persons entering the site who may spread the virus through poor hygiene, infection control and social distancing practices)</i></p>	<ul style="list-style-type: none"> • Only essential visitors will be allowed onto site by appointment. • A visitor protocol is in place and displayed in a prominent location upon entrance to the building. • A procedure in place for Receptionist to check that no one enters the school who has COVID-19 symptoms. • A record held of all persons visiting the school with sufficient detail to support contact tracing if required by NHS Test and Trace. Records will be held for 28 days and securely disposed of after that time. • Staff, where possible, use their ID badge to sign in/out hands-free. • When the signing in screen is used, the member of staff or visitor is directed to use hand sanitiser before and after using the touch screen. The signing in touch screen is cleaned frequently with disinfectant wipes. • Where a manual signing in/out system is in use, staff and visitors will be encouraged to sign-in/out using their own pen. If communal pens are used, these will be cleaned after each use. • A dedicated waiting area and meeting room is made available for essential visitors, adjacent to Reception where possible. • Designated person(s) will be assigned to receive deliveries. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Face to face meetings	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may become infected by coming into close contact with someone who has COVID-19)</i></p>	<ul style="list-style-type: none"> • Remote working tools (i.e., video/tele-conferencing) will continue to be utilised instead of face to face meetings, wherever practicable. • Where a face to face meeting cannot be avoided and is the only option, participants will be kept to the absolute minimum with only essential persons present and social distancing will be maintained throughout. • The sharing pens and other objects will be avoided to prevent transmission during meetings. • Hand sanitiser will be provided in meeting rooms. • Meeting rooms are thoroughly cleaned after each use. 		16/08/21
<p>Poor ventilation of occupied spaces (i.e., classrooms, staffrooms, offices, dining halls, etc.) leading to risks of Coronavirus (COVID-19) spreading.</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract or spread Coronavirus (COVID-19) through poor ventilation of occupied spaces (i.e., classrooms, staffrooms, offices, dining halls, etc.)</i></p>	<ul style="list-style-type: none"> • Current Government guidance is being followed by keeping occupied spaces well ventilated. • All occupied spaces (i.e., classrooms, staffrooms, offices, dining halls, etc.) will be kept well ventilated and a comfortable teaching environment maintained. Heating will be used as necessary to ensure comfort levels are maintained, • Natural ventilation via windows or vents will be used as far as possible and where available occupied room windows will be opened. (In cooler weather windows will be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). • Internal doors will be opened, where possible, to assist with creating a throughput of air (as long as they are not fire doors and where safe to do so. If necessary, external opening doors will also be opened. • Where mechanical ventilation systems are used, they will be adjusted to increase the ventilation rate wherever possible and have been checked by a competent person to confirm that normal operation meets current guidance (where possible, systems will be adjusted to full fresh air or, if not possible then systems will be operated as normal (as long as they are within a single room and supplemented by an outdoor air supply). They 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<p>will be serviced and maintained in accordance with manufacturer's guidance to ensure optimum performance.</p> <ul style="list-style-type: none"> • The Health and Safety Executive's guidance on <u>Air Conditioning and Ventilation during the Coronavirus Outbreak</u> will be observed. • Heating will be used as and when necessary to ensure comfort levels are maintained especially within occupied areas • To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures will also be used as appropriate: <ul style="list-style-type: none"> ○ opening high level windows in preference to low level to reduce draughts. ○ increasing the ventilation while spaces are unoccupied (for examples, between classes, during break and lunch, when a room is unused). ○ providing flexibility to allow additional, suitable indoor clothing. ○ Re-arranging furniture where possible to avoid direct drafts. 		
PPE & First Aid				
<p>Inadequate First Aid Facilities, Personnel and Equipment and Information for First Aiders</p>	<ul style="list-style-type: none"> • Staff • Students • Visitors • Designated First Aiders <p>may not receive immediate first aid treatment due to insufficient first aid facilities, personnel and</p>	<ul style="list-style-type: none"> • First aid arrangements have been reviewed with an additional room away from the main office and separate to the first aid room being used for anyone who is suspected of having symptoms of Coronavirus. • First aiders have been briefed regarding procedures and PPE in relation to treating someone who is believed to have symptoms of Coronavirus. • First aid needs assessment reviewed to determine adequate and appropriate equipment, facilities and personnel to ensure staff, and students receive immediate attention if they are injured or taken ill. 		<p>16/08/21</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	equipment; and First Aiders may become infected through close contact with casualties infected with COVID-19 or spread infection through poor hygiene practices	<ul style="list-style-type: none"> • There will always be at least one person with a valid First Aid at Work or Emergency First Aid at Work certificate available within the school. • Standard Infection Prevention and Control Procedures (i.e., maintaining good hand, respiratory and personal hygiene, cleaning of potentially contaminated surfaces) followed at all times by First Aiders to protect themselves and others and limit the risk of spread of COVID-19. • Contact and time sharing a breathing zone with casualties potentially infected with COVID-19 to be limited as much as possible, with casualties directed to do things for themselves where possible avoid touching them, their immediate environment and any waste • PPE provided and used by first aiders as necessary (i.e., fluid resistant surgical mask, disposable gloves, disposable apron (and goggles or visor where the risk of splashing is present). • Chief Operating Officer to share with first aiders the latest NHS advice on how to respond to a first aid incident. • Guidance provided to first aiders on how to respond to a first aid incident during the Coronavirus COVID-19 pandemic, including specific instructions on giving Cardiopulmonary Resuscitation (see and specific guidance on giving cardiopulmonary resuscitation (CPR) from the Resuscitation Council UK. 		
Inadequate provision, handling or use of Personal Protective Equipment (PPE)	<ul style="list-style-type: none"> • Staff • Students <p><i>May become infected with COVID-19 due to a lack of suitable PPE when undertaking direct care,</i></p>	<ul style="list-style-type: none"> • Appropriate PPE will be provided and worn by supervising staff should a student become unwell with symptoms of Coronavirus while in the school and need direct personal care until they can return home. These include: <ul style="list-style-type: none"> • a fluid-resistant surgical face covering, if a distance of 2m cannot be maintained; • a fluid-resistant surgical face covering, disposable gloves and a disposable plastic apron if physical contact with the student is necessary. 		16/08/2120

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>incompatibility of PPE, lack of instruction and training on its proper use</i></p>	<ul style="list-style-type: none"> • eye protection (i.e., face visor or goggles) where a risk assessment determines that there is a risk of splashing fluids entering the eyes (e.g., from coughing, spitting, or vomiting). • Cleaning staff will be issued, by their employer (as they are an external contractor), with and wear disposable gloves and aprons for general cleaning. However, if an area has been heavily contaminated, such as with visible bodily fluids, from a person with suspected Coronavirus (COVID-19), the use protection for the eyes, mouth and nose, will also be worn. • Guidance on safe working in education, childcare and children's social care referenced for preventing and controlling infection, including the use of PPE. • Local supply chains established and maintained for the obtaining of PPE. • Stock of PPE will be checked regularly to ensure a plentiful supply us available. • Only PPE that is CE marked and purchased from a reliable source will be used by staff. • Staff to be reminded: <ul style="list-style-type: none"> ○ to avoid touching their face, eyes, nose or mouth when wearing PPE (i.e., gloves). ○ that torn or otherwise damaged PPE is not to be used and removed immediately if this occurs during use. ○ to cover any cuts and abrasions with a waterproof dressing. <ul style="list-style-type: none"> ▪ that the wearing of gloves is not a substitute for good hand washing protocols. • Plans regarding asymptomatic testing using lateral flow tests have been communicated to staff and students via email. A separate COVID testing risk assessment has been compiled to supplement this one. 		

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Vulnerable Groups				
<p>Vulnerable Groups at higher risk of severe illness from Coronavirus (COVID-19)</p>	<ul style="list-style-type: none"> • Older People • People with underlying health conditions (such as: chronic respiratory/ heart/kidney/liver diseases, chronic neurological conditions, problems with their spleen, a weakened immune system, Diabetes, being seriously overweight (BMI of 40+) • Pregnant females in the later stages of pregnancy (28 weeks+ gestation) <p><i>Who are at potentially increased vulnerability to infection, or adverse outcomes from</i></p>	<ul style="list-style-type: none"> • We will continue to follow Government and NHS advice in relation to those staff and/or students who have a medical condition that may make them 'extremely vulnerable' or 'vulnerable' individuals. It should be noted that the Government have stated that, following the move to Step 4 of the roadmap, they are advising clinically extremely vulnerable people, as a minimum, to follow the same guidance as everyone else. • Having consulted with key organisations (Asthma UK, Diabetes UK and the St Helens Diabetes Nursing Team) in relation to conditions identified by the NHS as making people more 'vulnerable' should they contract Coronavirus, the guidance is that no additional measures, other than those already listed within this risk assessment, are required for highlighted staff and pupils at the school. • We will review individual circumstances in the light of new/updated medical information pertaining to any of the highlighted staff/students deemed as 'vulnerable' • Separate individual risk assessments will be completed for any staff and/or students determined by a medical practitioner as being clinically extremely vulnerable and more susceptible to severe illness or poor outcomes from COVID-19 and consequently, in the physician's opinion, requiring additional protective measures. • All reviews of staff roles and safety will be non-discriminatory and take into consideration equality considerations and protected characteristics as defined under the Equality Act 2010, e.g., disabled staff. • Reasonable adjustments will be made to avoid workers with disabilities or physical and mental health conditions being put at any substantial disadvantage, where necessary, for example: allowing someone with social anxiety disorder to have their own desk instead of hot-desking, installing a ramp for a wheelchair 	<p>Controls in place for the clinically extremely vulnerable groups from 8th March 2021 (full school opening):</p>	<p>16/08/21</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<i>Coronavirus COVID-19</i>	user, provided ground floor accommodation for a wheelchair user, etc.		
Staff or Students from a BAME background who may feel more susceptible to contracting and suffering from the virus	<ul style="list-style-type: none"> • Staff • Pupils <p><i>Who are at potentially increased vulnerability to infection, or adverse outcomes from Coronavirus COVID-19</i></p>	<ul style="list-style-type: none"> • We will continue to follow Government advice regarding those staff and/or students from a BAME background who may feel they are at higher risk of contracting and suffering from Coronavirus. • All reviews of staff roles and safety will be non-discriminatory and take into consideration equality considerations and protected characteristics as defined under the Equality Act 2010, e.g., disabled staff. • Reasonable adjustments will be made to avoid workers with disabilities or physical and mental health conditions being put at any substantial disadvantage, where necessary, for example: allowing someone with social anxiety disorder to have their own desk instead of hot-desking, installing a ramp for a wheelchair user, provided ground floor accommodation for a wheelchair user, etc. 		16/08/21
Mental Health and Well-Being				
Mental Health	<ul style="list-style-type: none"> • Staff • Pupils <p><i>May be suffering with stress, mental health or wellbeing difficulties as a result of feeling disconnected, isolated from others or abandoned due</i></p>	<ul style="list-style-type: none"> • The Government's mental health advice, in addition to that from the Mental Health Foundation will be made available to all parents and staff via the parent and staff newsletters. • Year teams will provide advice and guidance to students and ensure that any required mental health support (from internal or external sources) is provided as required. • The school will provide access to PHE online resources to promote and support mental wellbeing of children whilst learning at home. • Digital support includes: <ul style="list-style-type: none"> ○ an educational resource for adults about children and young people's mental health. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>to being/working at home for a long period of time; and through lack of social interactions with friends/peers/teachers and other adults in the school. Also, having experienced bereavements in their immediate family or wider circle of friends, or had increased caring responsibilities</i></p>	<ul style="list-style-type: none"> ○ The PHE Every Mind Matters platform about looking after your own mental health ○ Rise Above, targeted at young people, which also has schools-facing lesson plans. ○ The Education Support Partnership free helpline and mental health and wellbeing resources for Teachers and support staff dealing with the COVID-19 crisis. ● Wellbeing/mental health issues are discussed with students during PSHE/assemblies, one-to-one conversations with trusted adults, where this may be supportive, and at other appropriate opportunities. ● Line managers will be encouraged to speak with their team regularly to check on their mental health and signpost them to advice. Line managers will also discuss the issue of fatigue with employees and make sure they take regular breaks, are encouraged to rest during school holidays and ensure they strive to achieve a work/life balance during term time. ● Positive opportunities will be provided for students to renew and develop friendships and peer groups and other enriching developmental activities. ● Regular communication of mental health information and resources, and an open-door policy in place for those staff who need additional support. ● Trained Workplace Mental Health First Aiders available for staff who may be experiencing a mental health issue or emotional distress. ● Counselling services are available via Management/Self-Referral to the Occupational Health Unit for any staff who are particularly anxious or bereaved. ● Staff workload is monitored by management and adjusted as necessary. ● Wellbeing and work-life balance are promoted with all staff. 		

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> • Staff are encouraged to speak regularly with their colleagues. • Subject Leads have access to the DfE’s training module on <u>teaching about mental wellbeing</u> to assist in the training of Teachers who will be teaching Students about mental health and wellbeing. • Teaching staff will have access to the free MindEd learning platform for professionals, which includes a <u>Coronavirus (COVID-19) Staff Resilience Hub</u> with materials on peer support, stress, fear and trauma and bereavement, to support Students upon return to school. • The Council’s ‘<u>Adapting to the New Normal</u>’ guide issued to staff working at home. Staff and students will be kept up to date, through newsletters and briefings, re information about Coronavirus and the steps the school is taking to minimise risks. 		
<p>Musculoskeletal disorders as a result of using DSE at home for a long period of time</p>	<ul style="list-style-type: none"> • Staff <p><i>May suffer pain in their necks, shoulders, backs, arms, wrists and hands as well as fatigue and eye strain as a result of incorrect use of DSE or poorly designed workstations or work environments.</i></p>	<ul style="list-style-type: none"> • There is no increased risk for people working at home temporarily but if this arrangement becomes long term the risks should be assessed. • The HSE’s guidance on <u>protecting homeworkers</u> will be followed in the event that working from home is required longer term for any staff. Staff working at home with DSE will be encouraged to ensure that they set up their workstation to avoid : <ul style="list-style-type: none"> ○ avoid awkward, static postures by regularly changing position; ○ get up and move or do stretching exercises; ○ avoid eye fatigue by changing focus or blinking from time to time. • All staff will be asked to complete the DSE (display screen equipment) risk assessment if not already done so within the past 12 months. • Basic home workstation self-assessment to be completed by staff working at home on a long-term basis and who use DSE daily, for 		<p>16/08/21</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<p>an hour or more at a time, using the HSE's practical Workstation Checklist.</p> <ul style="list-style-type: none"> Additional DSE equipment provided or allowed to be taken home by staff to support prolonged use of portable DSE at home (e.g., separate monitor, keyboard, mouse, monitor riser, ergonomic chair) as required. 		
Risk of a detriment to the learning of pupils as a result of being away from school during the 'COVID 19' lockdown period	<ul style="list-style-type: none"> Pupils 	<ul style="list-style-type: none"> A separate COVID Catch-Up Recovery Plan has been written and implemented to mitigate this risk. The plan will be reviewed and updated regularly throughout the 21/22 academic year. 		16/08/21
Risk of a detriment to the learning of pupils as a result of not properly re-engaging with work when back at school – either because of a lack of routine and/or mental health issues	<ul style="list-style-type: none"> Pupils 	<p>A separate COVID Catch-Up Recovery Plan has been written and implemented to mitigate this risk. The plan will be reviewed and updated regularly throughout the 21/22 academic year.</p>		16/08/21
Risk of children not attending school and therefore a detriment to the	<ul style="list-style-type: none"> Pupils 	<ul style="list-style-type: none"> Specific individual concerns that the school has control over have been followed up and plan in place. A plan is in place to support DIS/CLA students travel into school (should issues emerge). Plan in place for SEN (E), high need SENK students. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
learning occurring				
Inappropriate use of Alcohol-based Hand Sanitisers or Hand Rub that contains at least 60% alcohol	<ul style="list-style-type: none"> • Staff • Pupils • Contractors Visitors <p><i>May cause alcohol poisoning if ingested and may be ineffective against the virus if used incorrectly.</i></p>	<ul style="list-style-type: none"> • COSHH Risk Assessment completed for use of hand rub/sanitizer within the school. • Non-perfumed, moisturising hand sanitisers provided throughout the site as per this risk assessment. • Hand sanitizer/hand rub will only be used where access to hand washing with soap and running water is not readily available and where hands are not visibly soiled. • Use of hand sanitizer by students will be monitored by staff. • Staff and students encouraged to report any adverse effects experienced with the use of hand sanitizer/hand rub, with advice sought from GP where serious reactions occur. 		16/08/2120
Contact Dermatitis, skin irritation, exacerbation of existing skin conditions	<ul style="list-style-type: none"> • Staff <p><i>May suffer contact Dermatitis, skin irritation or exacerbation of an existing skin condition, such as Eczema or Psoriasis, as a result of frequent hand washing and use of hand sanitizers.</i></p>	<ul style="list-style-type: none"> • Staff encouraged to regularly use moisturising hand cream to prevent skin from drying and cracking, and to report any skin conditions or new skin symptoms (i.e., Psoriasis or Dermatitis) affecting the hands as a result of frequent handwashing. • Mild, non-scented, moisturising soaps and hand sanitisers provided and used, wherever possible. • Access to the Council's Occupational Health Advisor for further advice on skin care/monitoring (where signed SLA established). 		16/08/2120

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Educational Visits				
Educational Visits	<ul style="list-style-type: none"> • Staff • Students 	<ul style="list-style-type: none"> • The school will adhere to the Government advice regarding educational visits at all times. • A full and thorough risk assessment in relation to all educational visits to ensure they can be done safely will be carried out, consideration will be given to control measures that need to be used to ensure they are aware of wider advice on visiting indoor and outdoor venues. • The school will consult the <u>health and safety guidance on educational visits</u> when considering visits. 		16/08/2120
Outbreak Control				
Lack of engagement with the NHS Test and Trace Service leading to potential outbreaks occurring	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may be exposed to Coronavirus (COVID-19) infection should there be an outbreak in the school as a result of ineffective arrangements for testing and self-isolation of infected persons)</i></p>	<ul style="list-style-type: none"> • Current Government guidance is being followed by engaging with the NHS Test and Trace process, where required. • School leaders understand the complexity of the arrangements for testing and self-isolation and ensure that staff and parents are fully aware of their obligations under NHS Test and Trace requirements. • A temporary record of all staff, students, parents and visitors using the school (and of any mixing of class groups) will be held for a period of 28 days, in a manageable way, to assist with NHS Test and Trace requests for data, if needed, to stop the onward spread of the virus in the school and wider society. • The school will notify the Local Director of Public Health, who will liaise with PHE where required, should there be more than three cases of COVID-19 associated with the school (reported as a suspected outbreak) in any 10-x day period. 		16/08/21
Inadequate management of confirmed cases of Coronavirus	<ul style="list-style-type: none"> • Staff • Pupils • Contractors 	<ul style="list-style-type: none"> • Current Government guidance is being followed to manage confirmed cases of Coronavirus (COVID-19) amongst the school community. 		16/08/21

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
(COVID-19) amongst the school community	<ul style="list-style-type: none"> • Visitors <p><i>(may be exposed to Coronavirus (COVID-19) as a result of the school not taking swift action to respond to a positive case)</i></p>	<ul style="list-style-type: none"> • Contact details for local Public Health England (PHE) Team and Local Authority (LA) Health and Safety Team are readily to hand. • Arrangements are in place to notify the appropriate authorities (e.g., the local Public Health Team, LA and DfE) as required. • A confidential record is maintained of all staff and Students who are self-isolating who have tested positive. These records are kept up to date and carefully tracked so that no students or staff are accepted back into school before the isolation period has elapsed. 		
Lack of Governor and Trustee oversight during the COVID-19 crisis leads to the school failing to meet statutory requirements.	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(failure to ensure controls are implemented may result in infection)</i></p>	<ul style="list-style-type: none"> • The Governing Body and Board of Trustees continue to meet regularly via online platforms, where physical meetings are not possible. • The Governing Body and Board of Trustees agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. • The Headteacher and Chief Operating Officer will provide regular updates to Governors and Trustees on how the school is continuing to meet its statutory obligations in addition to covering the school's response to COVID-19. • Minutes of Governing Body and Board of Trustees meetings are reviewed to ensure that they accurately record governors' oversight and holding leaders to account for areas of statutory responsibility. 		16/08/21